



Accessibility Annual Public Status Update 2022

A Summary of the Municipality of Kincardine's
accomplishments towards inclusion in 2022

Approved: by Resolution -

This document is available in alternate formats upon request.
Please contact the Clerk's Department at 519-396-3468 ext. 7111.

Annual Accessibility Plan

As per Part 1, Section 4 (3) (a) of Ontario Regulation 191/11, the Integrated Accessibility Standards, the Municipality of Kincardine must prepare an Annual Public Status Report on the progress of measures taken to implement the Multi-Year Accessibility Plan, including steps taken to comply with this Regulation.

The purpose of this Status Report is to make the public aware of the Municipality of Kincardine's progress made in 2022 with the Multi-Year Accessibility Plan adopted in 2017 to outline the Municipality's strategy to prevent and remove barriers and meet the requirements under the above noted Regulation.

The Municipality of Kincardine's Commitment Statement

The Municipality of Kincardine is committed to providing excellent service for both the public and employees by delivering programs and services that are efficient, effective, responsive and accessible. Accessible services meet people's needs while protecting the dignity and independence of people with disabilities. When services are accessible, people can easily navigate into and around buildings and offices, receive information in a format that works for them, and work in an accommodating place.

The Municipality will promote accessibility by ensuring that compliance is met for all regulations made under the *Accessibility for Ontarians with Disabilities Act, 2005*. Timelines for compliance vary. In order to ensure that timelines are met, the Municipality established, implemented and maintains a Multi-Year Accessibility Plan. The plan outlines the Municipality's strategy to prevent and remove barriers to people with disabilities.

Catalogue of Issues

The Terms of Reference for the Accessibility Advisory Committee requires that they "Catalogue and prioritize accessibility issues related to existing municipal facilities" and consult with the various municipal departments on their upcoming plans to improve accessibility in our municipality. This task is performed annually by the Committee and compiled into the Catalogue of Issues (attached as Schedule "A").

Continuous Achievements in Accessibility

- The Municipality focuses on removing barriers which may exist in municipal building and facilities, while ensuring that new buildings, leases and renovations do not create barriers.
- The Municipality adopted the Accessibility Standards for Customer Service Policy GG.3.8 and the Integrated Accessibility Standards Policy GG.3.9 which outline what the Municipality will do to comply with the Regulations and what customers and employees can expect.
- The Municipality continues to meet and review accessibility initiatives.
- The Municipality continues to comply with the requirements of the Customer Service Standards including the ongoing training of staff, volunteers and third parties who interact on behalf of the Municipality on an ongoing basis.
- Notifying the public of accommodations for job applicants with disabilities in its recruitment process.
- Continue to review customer feedback and take appropriate action.

Highlights of 2022

General Requirements

- Advocate with the Kincardine Business Improvement Area and the Kincardine and District Chamber of Commerce to increase accessible businesses.
- Provided a presentation during Accessibility Awareness Week at the Business IDEA Breakfast Meeting.
- Liaised with organizations that provide accessibility services in the Municipality including Fanshawe College's Personal Support Worker Program, Home and Community Support Services Grey Bruce, and Canadian Mental Health Association.
- Reviewed Election Accessibility Plan.
- Ring My Bell initiative to provide doorbells to businesses to aid in accessibility.
- Accessibility Advisory Committee developed plans for a short video to highlight accessible features throughout the Municipality including the Mobi mats, beach wheelchair, curb cuts, Ring by Bell doorbells, audio for crosswalks and accessible picnic tables.
- Members of Accessibility Advisory Committee participated on the Queen Street Reconstruction Advisory Group and the Waterfront Master Plan consultations.
- Worked with Kincardine & District Secondary School to complete an additional StopGap Ramp for a local business.
- Accessibility Survey Completed.

Information and Communications

- Ensured documents were available in an accessible format upon request.
- Continued conversion of necessary historic documents to meet new accessibility requirements and continued developing all new documents in accessible formats.
- Temporary service disruptions in the Municipality were posted on the municipal website.
- Continued to work on the municipal website to conform with the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0 Level AA.

- Continued to work on various municipal social media sites to ensure compliance with WCAG 2.0 Level AA
- Trained staff on how to create accessible documents.

Employment

- Accessibility accommodations were available throughout the recruitment process and employment life cycle, as Per Policy GG. 3.9 Integrated Accessibility Standards, including:
 - Job advertisements specify that accommodation is available for job applicants with disabilities.
 - Policy in place for employees returning to work after being away with a disability.
 - Policy in place to enhance workplace emergency responses through individualized emergency response information and assistance as required.
 - Policy in place that takes into account the accessibility needs of employees with disabilities during the performance process.
 - Relevant staff are trained on the Human Rights Code, Integrated Accessibility Standard, and Customer Service Standard as it pertains to persons with disabilities.

Transportation Standards

- Through taxi cab licensing and renewal process the Municipality ensured that taxicabs do not charge a higher fare or additional fee to persons with disabilities; do not charge a fee for mobility assistive devices; and have appropriate information displayed on the rear bumper and business cards available in an accessible format.
- Advocate for accessible transportation with Saugeen Mobility.

Design of Public Spaces

- Mobi Mats were installed at Station Beach and McPherson Park along with wooden ramps..

- Reviewed Queen Street closure application for Queen Street Promenade and its impact on accessible parking.
- Review of Site Plans for Staybridge Hotel Phase 1.
- Continued work on development of an Accessible Site Plan Checklist.
- Reviewed Outdoor Patio Policy applications and their impact on accessibility.
- Created temporary accessible parking spots during Queen Street closure and for spot covered by Outdoor Patio.

Customer Service Standards & Training

- Continued to ensure that relevant staff are trained on the Human Rights Code, Integrated Accessibility Standard, and Customer Service Standard as it pertains to persons with disabilities.

Availability of Plan and Status Report

The Multi-Year Accessibility Plan and Annual Accessibility Status Reports can be accessed through the Municipality of Kincardine's website: www.kincardine.ca

Contact Information

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Accessible formats and communication supports available upon request.



Catalogue of issues - Dunsmore Park

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2017	2019	Stage	Inaccessible, unable to get onto stage only	Part of Waterfront Study	
2017		Benches	Benches have been removed	Part of Waterfront Study	
2017		Accessible Parking	Spot Hidden by Tree		2017
2017		Picnic Tables	No accessible picnic tables		2017
2017		Accessible Parking	Accessible parking at Roadway		2022
2012	2017	Washrooms	Washrooms not accessible		2020
2017		Accessible Parking	Sand base		2017



Catalogue of issues - Kincardine Library

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2017		Washrooms	Access to main floor washroom inaccessible too narrow a hallway to enter and turn around	2023	
2017		Washrooms	2 Washrooms in lower level not accessible	2023	



Catalogue of issues - Tiverton Arena

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2013	2016, 2019	Washrooms	All Toilets too low	One in each is at correct height	2021
2013	2016, 2019	Washrooms	All Soap Dispensers too high		2021
2013	2016, 2019	Washrooms	Main washrooms require auto door openers		
2016	2019	Washrooms	Motion Light sensors recommended - too dark		
2013	2016	Washrooms	Men's washrooms require grab bars at urinals		2021
2013	2016, 2019	Washrooms	Arena Women's accessible stall requires coat hanger to be lowered and a pull and latch style lock		
2016		Viewing Ramp	At ice surface requires guard or gate - potential drop off risk	Removed	2017
2013	2016	Kitchen Counter	Height is at 41" and should be 34"	Tables available for use if required	
2013	2016	Washrooms	No summer access to washroom facilities	Ball park washrooms are on May to Oct	2016
2013	2016, 2019	Alarms	No visual alarms present		
2013		Benches	No access to benches unless across the ice		2020
2013	2019	Viewing Area	No push button to viewing area		
2019		Change Rooms	Hooks are not collapsible		
2013	2016	Emergency Exit	Room #1 & 4 has a 6-8" drop. Needs a ramp		2017



Catalogue of issues - Davidson Centre

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
		Pool			
2016		Changerooms	Change rooms don't have collapsible hooks & are mostly over benches	To be installed no higher than 47"	
2016		Family Changeroom	Change Table 19' height and only 5' long - lift does not work with table		2018
2016		Family Changeroom	Entrance to pool from changerroom		2018
2016		Family Changeroom	No shower		2018
2016		Family Changeroom	Only divided into two rooms		2018
2016		Family Changeroom	No grab bars in toilet		2018
2016		Men's Changeroom	Urinals at 23" off ground and should be no more than 17", no grab bards		
2016		Men's Changeroom	Handrails to shower are at 40" and should be 38"		
2016		Men's Changeroom	2" Lip at Door Entrance - trip hazard		
2016		Men's Changeroom	Door access at 30" should be 37 1/2 "		
2016		Women's Changeroom	Lavatories too high and non accessible		
2016		Women's Changeroom	Accessible washroom/toilet		
2016		Women's Changeroom	Exit to pool narrow, 30" should be 37.5"		
2014	2014	Pool	Lift not working		2018
2014	2016	Pool	Ramp - replaced but still not ideal - possible grant in the future?		
		Davidson Centre			
2015		Entrance	Only outdoor access from one side of centre to the other if hall is in use		
2015		Hall	No power door openers		

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2015		Main Office	Not accessible - stairs		
2015		Entrance	No power door opener from outside to ramp to walking track & inside button does not work	Not an entrance - exit only	2015
2015		Entrance	No power door at top of ramp at parking lot	\$4000 per opener	
2015		Concession Booth	Rear entry to concession booth steps require yellow tape	redone annual	2021
2012		Concession Booth	Accessible window to be clear of obstacles - candy machines, tables	Staff to ensure window is clear when	2015
2012		Walking Track	Elevator is required	Requested in 2015 budget	
2012		Push Buttons	All Accessible push buttons should be clear of tables, garbage cans etc.	Staff are aware of this	2012
2012		Push Buttons	All should be turned on	Staff are aware of this	2012
2012		Pay Phone	Too high		2012
2012		Hall	Push buttons into Hall for easier access to addition		2017
2012		Hall	Vision strips were painted over on the stairs to hall		2014
2012		Weight Room	hallway to room narrowed by chairs and shoe rack	One bench provided for seating	2012
2019		Track	No accessible access to track, and bleacher and viewing area		



Catalogue of issues - Municipal Administration

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2015		Council Chambers	Requires Chairs with Arms		2015
2015		Ladies Washroom	Lever style faucets		2018
2015	2019	Ladies Washroom	Grab Bar height and design		2021
2015	2019	Ladies Washroom	Auto door opener		
2015	2019	Ladies Washroom	Stall door handle		
2015	2019	Ladies Washroom	No coat hook		
2015	2019	Ladies Washroom	Toilets too low		
2015	2019	Men's Washroom	Toilets too low		
2015	2019	Men's Washroom	Auto door opener		
2015	2019	Signage	Directional signage font too small and hard to read	Approved for 2020 but put on hold	
2015		Entrance	Auto door opener confusing - set up for wind gusts		



Catalogue of issues - Underwood Community

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2015		Washroom	Lighting is too dim		2018



Catalogue of issues - Tiverton Library

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2013	2019	Washrooms	Vanity Height is 39" but should be 33"		
2013		Washrooms	Door too narrow at 28"		2014
2013		Washrooms	Lever to replace door knob		2014
2013		Washrooms	Faucet should be lever type		2014
2013	2019	Washrooms	Grab Bars required at toilet		
2013	2019	Washrooms	Towel and Toilet paper dispenser too high		
2013	2019	Washrooms	Mirror should be tilted		
2019		Washrooms	Toilet too low		
2013		Service Counter	39" and should be 34"		
2013	2019	Entrance	Ramp handrail needs to extended to cover last 2 steps		2021
2013	2019	Entrance	Ramp needs replaced		
2013		Entrance	Front door too narrow		2014
2013		Entrance	No push button		2014
2019		Entrance	Lip at front entrance is too high for wheelchair to get over		2021
2019		Entrance	Collapsible hooks required at entrance		2021
2019		Entrance	Accessible Parking space is faded		2021



Catalogue of issues - Centre for the Arts

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2012		Men's Washroom	Soap dispenser and mirror not to FADS		2021



Catalogue of issues - Harbour Street Flag Pole

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2012	2017	Sidewalk	Extension to flag pole		2018



Catalogue of issues - Medical Clinic

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2012		Washrooms	Wall Mounted Soap Dispenser too high		2021
2012		Entrance	Push button to be installed at waiting room entrance		Complete



Catalogue of issues - Medical Clinic

Year Identified	Other Years	Area	Accessibility Concern	Projected Fix	Completed
2021		Gazebo	Not accessible	2023	