

**ROAD OCCUPANCY APPLICATION**

**Applicant's Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Tel. No.:** \_\_\_\_\_

**Cell No.:** \_\_\_\_\_

**Fax No.:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Date(s):** \_\_\_\_\_ **Times:** \_\_\_\_\_

**Purpose:** \_\_\_\_\_  
\_\_\_\_\_

**APPROVALS ARE SUBJECT TO THE FOLLOWING MINIMUM CONDITIONS:**

1. The applicant shall assume all liabilities and will be responsible for all actions claims, damages and losses whatsoever occasioned by or on account of issuance of this permit.
2. Liability Insurance naming the Corporation of Municipality of Kincardine as additional or Co-insured in the amount not less than \$5.0 million.
3. Applicant to prepare and employ a Traffic / Pedestrian Protection and Control Plan in accordance to the Ontario Health and Safety Act and The Ontario Traffic Manual, Book 7 Temporary Conditions.
4. Applicant must maintain a road surface safe and free of all debris during construction.
5. It is the applicant's responsibility to protect all municipal services and public utilities while undertaking their work.
6. The Manager of Operations or his designate will be notified prior to the commencement of all work.
7. The applicant agrees to indemnify and save harmless the Municipality of Kincardine from any action, claim, damage, cost or less whatsoever, arising from operations carried out under this permit.
8. This permit will expire 6 months from the date of issue.

AS REQUIRED BY BY-LAW NO. BY-LAW 2024-137 (CONSOLIDATED FEE BY-LAW), MY CHEQUE IN THE AMOUNT OF \$120.95 (NO HST) IS ATTACHED.

Completed forms can be returned to [kvickery@kincardine.ca](mailto:kvickery@kincardine.ca)

PLEASE ALLOW FOR 5 BUSINESS DAYS

**Signature of Approval:** \_\_\_\_\_

**Date(s):** \_\_\_\_\_